

Position Description – December 2017

**Journeyman Lineman**

I. **OBJECTIVE:**

- A. To construct, maintain, and operate overhead and underground distribution and transmission and substations.
- B. To keep informed on and comply with all cooperative policies, procedures, and safety rules and regulations.

II. **REPORTING RELATIONSHIPS:**

- A. Reports to: Operations Manager, Line Foreman, or Assigned Supervisor
- B. Supervises: Assigned Personnel

III. **RESPONSIBILITIES AND AUTHORITIES:**

- A. Performs personally the following activities:
  - 1. Performs all the necessary activities in the construction and maintenance of overhead and URD distribution and transmission lines and related activities.
  - 2. Restores electric service during and after working hours.
  - 3. Reads and interprets maps, specification, staking sheets and diagrams.
  - 4. Installs security lights.
  - 5. Makes connections and disconnects as required.
  - 6. Collects delinquent accounts.
  - 7. Inspects work after completed to ensure that is has been done in accordance with applicable specifications and codes.
  - 8. Patrols line and notifies supervisors of problem areas.
  - 9. Assists in taking physical inventory.
  - 10. Prepares reports of all accidents and submits them to supervisors.
  - 11. Trains and provides guidance to employees in lesser classifications.
  - 12. Learns and practices first aid, CPR, and artificial and pole top resuscitation.
- B. Performs personally the following common to all production and maintenance employees:
  - 1. Sees that trucks, tools, and equipment assigned is in good working order.
  - 2. Participates in job safety and training.

3. Complies with Lacreek safety rules and regulations, operates all transportation equipment in a safe manner and looks out for the safety of others.
4. Keeps informed about the cooperative and its policies, plans, and programs.
5. Promotes efficient use of electric energy.
6. Exercises reasonable care in the use of and security of all association owned property.
7. Keeps supervisor informed of all activities.
8. Answers all member inquiries promptly or refers them to proper authority with the cooperative.
9. Makes every effort at all times to be courteous to the members and to do all possible to develop their support for the cooperative.
10. Cooperates with all employees in maintaining good working relationships and high morale, exchange ideas, information and job experience.
11. Performs other duties as requested or directed.
12. Develops proficiency in pole climbing and operating all equipment.

IV. **EXTERNAL RELATIONSHIPS:**

A. Members:

Does everything possible in the position to give members superior service, is constantly alert for possible property damage and answers or refers to all member inquiries promptly.

B. General Public:

Maintains friendly, cooperative relationships with the general public in the performance of responsibilities.

**EDUCATION:**

High School graduate or equivalent preferred.

**EXPERIENCE:**

Successful completion of Lacreek or equivalent apprenticeship program.

**JOB KNOWLEDGE:**

A thorough knowledge of construction and maintenance of overhead and underground distribution and transmission. Must have a knowledge of RUS Material Construction Specifications and the National Electric Code. Must know and practice First Aid and CPR. Must know applicable state wiring codes.

**ABILITIES & SKILLS:**

Should be able to perform activities necessary to complete work assignments as described in the position description. This will include climbing, lifting, and proper use of equipment. Must possess a valid South Dakota Commercial Driver's License.

**WORKING CONDITIONS:**

Outside work in all kinds of weather. May be required to work irregular hours including nights, weekends and holidays. Some overtime may be required.